

Position:

Chief Financial Officer

Company:

Manitoba School Boards Association
191 Provencher Blvd
Winnipeg, MB, R2H 0G4
www.mbschoolboards.ca

Who we are:

The Manitoba School Boards Association (MSBA) is a voluntary organization of public school boards in Manitoba. Its mission is to enhance the work of locally elected school boards through leadership, advocacy and service, and to champion the cause of public education for all students in Manitoba.

The position:

Reporting to the Executive Director, the Chief Financial Officer:

- Is a member of the senior management team of the association.
- Is responsible for the oversight, administration, and management of all financial operations of the association and its programs, supports and services, including payroll and investments.
- Is responsible for financial accountabilities and reporting for the association and related entities, including the Pension Plan for Non-teaching Employees, Manitoba Schools Insurance Program, Manitoba Universal Standards Trust Fund, and Child Nutrition Council of Manitoba, among others.
- Coordinates association financial requirements by maintaining liquidity of the association's investment portfolio.
- Liaises with external service providers regarding programs, services and operations.
- Is responsible for maintenance and renewal of capital assets and infrastructure at the association, including Information and Communications Technology and archives.
- Is responsible for supervisory duties related to 1 FTE Finance Clerk position.

Salary:

MSBA provides a competitive compensation and benefits package to all employees. Salary shall be negotiated subject to qualifications. Please also note that the current classification for this position is currently under review.

Qualifications and Selection Considerations:

Please consult the full position description for a comprehensive overview of this opportunity, including stated qualifications and other selection criteria at:

http://www.mbschoolboards.ca/documents/CFO_PositionDescription.pdf

To apply:

Please submit a detailed resumé, cover letter and minimum of three references, no later than 4:30 p.m. on Thursday, March 21st, 2019, to Josh Watt, Executive Director, at jwatt@mbschoolboards.ca