

Minutes

Provincial Executive Meeting

Monday, September 11, 2017

UNOFFICIAL until approved by the Provincial Executive

Leadership, advocacy and service for Manitoba's public school boards

191 Provencher Boulevard, Winnipeg, Manitoba
9:00 A.M.

<u>PRESENT:</u>	Ken Cameron	President
	Sandy Nemeth	Vice-President
	Alan Campbell	Vice-President
	Floyd Martens	Past President
	Kelli Riehl	Director Region #1
	Patty Wiebe	Director Region #2
	Lena Kublick	Director Region #3
	Cheryl Smukowich	Director Region #5
	Kathleen McMillan	Director Region #5
	Cathy Collins	Director Region #6
	Josh Watt	Executive Director
	Heather Demetriooff	Director, Education and Communication Services
	George Coupland	Director of Labour Relations
	Andrea Kehler	Executive Assistant

REGRETS: Leslie Tucker Director Region #4

Ken Cameron welcomed everyone and called the meeting to order at 9:05 a.m.

1.1 **ADOPTION OF THE AGENDA**

Collins/Riehl

THAT the agenda be adopted as amended.

Carried

1.2 **ADOPTION OF THE MINUTES**

Wiebe/Smukowich

THAT the minutes of the Provincial Executive meeting held June 5, 2017 be approved as circulated.

Carried

2.0 UNFINISHED BUSINESS

1. 2018 Convention Planning
 - a) Awards clarification

As a follow-up to the discussions from the June Executive meeting, Heather Demetriooff solicited additional clarification concerning the various awards presented at the annual general meeting. Executive's feedback will be shared at the convention planning committee's meeting later this month.

3.0 DELEGATIONS

1. KPMG – Draft 2016-2017 audited financial statements (timed item 9:00 a.m.)
Audited Findings Report

Kelly Henderson, Manager of Finance and Administration and Shawna Lounsbury, Partner KPMG joined the meeting to present the 2016-2017 Audited Financial Statements and the Audit Findings Report and respond to questions.

Kublick/Riehl

THAT the Provincial Executive receive the draft 2016-2017 Financial Statements for presentation at the 2018 MSBA annual general meeting.

Carried

2. Respect Group, Wayne McNeil (timed item 10:00 a.m.)

Ken Cameron introduced Wayne McNeil of Respect Group, who presented recent developments concerning the Respect in Schools program that has been developed for any individuals that interact with students in a leadership role; i.e. teachers, administrators, bus drivers, custodians and parent volunteers. The program equips participants with the necessary tools to understand and respond to incidents of bullying, abuse, harassment, discrimination and neglect.

Wayne highlighted that the Government of Manitoba, for the next three years, will fully fund the program and encouraged all school boards to avail themselves of the complimentary on-line certification training.

4.0 FOR ACTION/DECISION

1. Committee Update

Smukowich/McMillan

THAT the following committee re-appointments be approved.

Re-appointments:

- a) Convention Planning
 - *Sandy Nemeth, Louis Riel S.D.* (1 year extension)
- b) English as an Additional Language
 - *Lena Kublick, Lord Selkirk S.D.*
- c) Resolutions & Policy Committee
 - *Wendy Menzies, Beautiful Plains S.D.*

Carried

2. Next to Final Draft re: 2017 Strategic Priorities and Workplan

Josh Watt shared and reviewed the next to final draft of the 2017 Strategic Priorities Workplan and invited feedback. The final strategic priorities document and accompanying workplan will be shared with the membership via divisional mail in the near future.

3. Proposed 2018 By-Law Amendments

a) Resolutions

Over the last number of years, the association has developed a series of consolidated, principle-based policy statements, which provide a framework that enables the executive to respond to new and emerging issues. In an effort to retain the policy work achieved, a revision to our current by-law #4 with respect to resolutions was presented.

Campbell/Collins

THAT the Provincial Executive approve the revised by-law #4, to go forward as an Executive Resolution at the fall 2017 regional meetings.

Carried

b) MITT Membership

Information was presented about the legal status of MITT in relation to MSBA, and about the need to revise association by-laws to clarify that status. Staff will draft the necessary revisions for Executive to review in October and will solicit feedback from MITT concerning those amendments prior to including them in the fall regional package.

5. Draft Agenda for Fall Regional Meetings & Attendance

Executive reviewed the draft fall regional meeting agenda and provided feedback with respect to agenda items, as well as intended attendance of regional directors through this round of fall regionals. It was decided that regional directors were free to attend any of the regional meetings as their schedules permitted.

6. Proposed Amendment to Executive Policy Manual re: Per Diem Expenses

Consideration was given to amending existing executive per diems. The executive determined it would continue with existing rates.

5.0 FOR DISCUSSION

1. 2018 Convention Planning Committee Update re: Meeting of June 23, 2017

Sandy Nemeth and Heather Demetriooff provided a summary of the convention planning committee's last meeting. They also highlighted future work of the committee in their planning of the 2018 annual general meeting.

2. Draft Agenda/Outline for Metro Safety Protocol and Bill 8 Implementation Roundtable

Josh Watt shared a draft joint MSBA/MASS proposal to host roundtable discussions to assist with the formulation of necessary safety protocols, focused on information sharing, for schools within the metro region. Consultation with a few divisions that have already established safety protocols will help shape the new protocols. Once guidelines and models are established, the safety protocol will be shared province wide. A working group to plan for the day of the roundtable will be established in near future.

3. Council on Local Education Funding Draft Report (in-camera)

Collins/Campbell

THAT the Provincial Executive move in-camera at 1:00 p.m.

Carried

Martens/Nemeth

THAT the Provincial Executive move out of in-camera 1:35 p.m.

Carried

6.0 INFORMATION REPORTS (Printed)

- a) Executive/Staff Activity Reports
 - Executive Director Report
- b) Correspondence (PRINTED)
 - 2016-2017 Committee Survey
 - Brandon S.D. letter re: Public-Private Partnership
- c) Correspondence (EMAILED)
 - Follow-up correspondence of June 26 to select boards re: auditor selection process and association communications (Brandon, Lord Selkirk, Turtle Mountain, St. James)
- d) Publications (PERUSAL FOLDER)

7.0 DATE OF NEXT MEETING

Ken Cameron thanked everyone for their participation and Sandy Nemeth moved to adjourn the meeting at 2:20 p.m.

October 2, 2017, 9:00 a.m. – 191 Provencher Boulevard

/ak