

Minutes

Provincial Executive Meeting

Monday, September 10, 2018

UNOFFICIAL until approved by the Provincial Executive

Leadership, advocacy and service for Manitoba's public school boards

191 Provencher Boulevard, Winnipeg, Manitoba
9:00 A.M.

<u>PRESENT:</u>	Ken Cameron	President
	Sandy Nemeth	Vice-President
	Floyd Martens	Past President
	Kelli Riehl	Director Region #1
	Patty Wiebe	Director Region #2
	Lena Kublick	Director Region #3
	Cheryl Smukowich	Director Region #5
	Jerry Sodomlak	Director Region #5
	Cathy Collins	Director Region #6
	Josh Watt	Executive Director
	Heather Demetrioff	Director, Education and Communication Services
	George Coupland	Director of Labour Relations and Human Resource Services
	Andrea Kehler	Executive Assistant
<u>REGRETS:</u>	Alan Campbell	Vice-President
	Leslie Tucker	Director Region #4

Ken welcomed everyone back following the summer break and called the meeting to order at 9:00 a.m.

1.1 ADOPTION OF THE AGENDA

ADD: 3.2 Matt Wiebe, NDP Caucus, Critic for Education and Training (timed item 1:00 p.m.)

Riehl/Collins

THAT the agenda be adopted as amended.

Carried

1.2 ADOPTION OF THE MINUTES

Sodomlak/Wiebe

THAT the minutes of the Provincial Executive meeting held June 4, 2018 be approved as circulated.

Carried

2.0 UNFINISHED BUSINESS

3.0 DELEGATIONS

1. KPMG – Draft 2017-2018 audited financial statements (timed item 11:00 a.m.)
Audit Findings Report

Kelly Henderson, Manager of Finance and Administration presented and reviewed the draft audited financial statements and Shawna Lounsbury, Partner, KPMG presented the Audit Findings and responded to questions.

Collins/Kublick

THAT the Provincial Executive receive the draft 2017-2018 audited financial statements for presentation at the 2019 MSBA annual general in March.

Carried

2. Matt Wiebe, NDP Caucus, Critic for Education and Training (timed item 1:00 p.m.)

Ken welcomed Mr. Wiebe, Critic for Education and Training with the NDP Caucus and invited everyone to introduce themselves. This introductory meeting provided an opportunity to share important perspectives with respect to school boards and the communities which they are elected to serve.

4.0 FOR ACTION/DECISION

1. Committee Update

Martens/Riehl

THAT the Provincial Executive approve the following committee appointment.

Appointments:

- a) Convention Planning Committee
 - *Vaughn Wadelius, Kelsey S.D.*
 - *Lena Kublick, Lord Selkirk S.D.*

Carried

2. Personnel matter (in-camera)

Kublick/Collins

THAT the Provincial Executive move in-camera to discuss items 4.2 and 4.4 at 9:51 a.m.

Carried

Collins/Martens

THAT the Provincial Executive move out of in-camera at 11:11 a.m.

Carried

Collins/Kublick

THAT the following executive members be appointed to an interim committee regarding compensation review, pending outcome of trustee elections; Cathy Collins, Floyd Martens and Sandy Nemeth.

Carried

3. Winnipeg Free Press editorial

A draft editorial, prepared by Vice-Presidents Sandy Nemeth and Alan Campbell was presented. The editorial highlights the importance of school boards, trustees and the roles they play in shaping students' futures and building stronger communities. The intention of the op-ed is to engage the public in advance of the October 24 elections. The executive supported the editorial and approved that it be forwarded to the Winnipeg Free Press editorial department, as well as community newspaper outlets. Sandy Nemeth indicated that she would assume responsibility for disseminating the op-ed following the meeting.

4. Turtle Mountain S.D. follow up letter (in-camera)

5.0 FOR DISCUSSION

1. Executive Self-Evaluation and Executive Director Evaluation process

As deferred from the June executive meeting, the Executive entertained various ways in which to conduct the Executive Self-Evaluation and Executive Director Evaluation processes. As agreed by directors, a SurveyMonkey poll would be the preferred method for directors to share feedback, with provision that staff charged with establishing the poll not access any attributable identifiers. The new process seeks to provide a more streamlined and confidential opportunity to survey directors for evaluation feedback.

2. MSBA Committees status

As part of the 2016 Throne Speech, government committed to review the function and purpose of Manitoba's more than 200 Agencies, Boards and Commissions with a goal of reducing the total number by 20%. A current summary of the Association's affiliations with both government and non-government external committees was shared.

3. Self-funded capital projects

Some divisions have received notice from PSFB advising them to strictly limit self-funded capital projects (previously approved by the department) until the forthcoming K-12 education review is complete. Pending the outcome of the review, PSFB may allow school divisions to proceed with self-funded capital projects in future. Executive felt it useful for the association to poll member boards to ascertain how many others are directly impacted by this directive. Following feedback from divisions, a letter to PSFB will be drafted.

4. Executive Manual and Policies

Based on clarifications now provided by KPMG to MSBA following their delegation, in reference to the draft whistleblower policy, staff can now proceed to revise the existing whistleblower policy for consideration of Executive at a future meeting. The policy must establish a mechanism for disclosures to be reported by the dual officers to the full Executive committee, must establish a requirement for records-keeping and integrity relating to disclosures, and must determine who and how disclosures are investigated. Staff will return at a future meeting with revisions.

6.0 INFORMATION REPORTS (Printed)

1. Executive/Staff Activity Reports

- Heather Demetriooff, Director Education and Communication Services – Outline – Provincial Trustee Event
- 2017-18 Committee Survey Results
- Kelli Riehl, Director Region 1

2. Correspondence (PRINTED)

- Letter from Minister of Families, Min. Fielding re Transportation and Built Environment Standard Development Committees

3. Correspondence (EMAILED)

7.0 DATE OF NEXT MEETING

October 1, 2018, 9:00 a.m. MSBA Office

Ken thanked everyone for their participation and moved to adjourn the meeting at 1:40 p.m.

/ak