

# Minutes

## Provincial Executive Meeting

### Monday, October 1, 2018

**UNOFFICIAL until approved by the Provincial Executive**

*Leadership, advocacy and service for Manitoba's public school boards*

191 Provencher Boulevard, Winnipeg, Manitoba  
9:00 A.M.

<b><u>PRESENT:</u></b>	Sandy Nemeth	Vice-President (late arrival 10:00 a.m.)
	Alan Campbell	Vice-President
	Floyd Martens	Past President
	Kelli Riehl	Director Region #1
	Patty Wiebe	Director Region #2
	Lena Kublick	Director Region #3
	Cheryl Smukowich	Director Region #5
	Jerry Sodomlak	Director Region #5 (late arrival 9:30 a.m.)
	Cathy Collins	Director Region #6 (excused herself at 11:00 a.m. Returned at 12:15 p.m)
	Josh Watt	Executive Director
	Heather Demetrioff	Director, Education and Communication Services
	George Coupland	Director of Labour Relations and Human Resource Services
	Andrea Kehler	Executive Assistant
<b><u>REGRETS:</u></b>	Ken Cameron	President
	Leslie Tucker	Director Region #4

Vice-President Alan Campbell chaired today's meeting in Ken's absence. Alan welcomed everyone and called the meeting to order at 9:00 a.m.

#### 1.1 **ADOPTION OF THE AGENDA**

Add: 4.5 Executive meeting dates

**Collins/Martens**

**THAT the agenda be adopted as amended.**

**Carried**

#### 1.2 **ADOPTION OF THE MINUTES**

**Smukowich/Kublick**

**THAT the minutes of the Provincial Executive meeting held September 10, 2018 be approved as circulated.**

**Carried**

**2.0 UNFINISHED BUSINESS**

**3.0 DELEGATIONS**

1. Honourable Kelvin Goertzen, Minister of Education and Training (timed item 12:15 p.m.)

Alan welcomed Minister Goertzen and Executive Assistant Matthew Penner to the meeting and invited everyone to introduce themselves. This introductory meeting provided an opportunity to share, in an informal manner, perspectives relative to the future of education within Manitoba.

Alan and Josh thanked Minister Goertzen for taking the time to meet with the Executive and expressed their appreciation for continued, positive collaboration in the coming months.

**4.0 FOR ACTION/DECISION**

1. Manitoba Hydro/Ecofitt LED lighting upgrade

Josh reviewed Ecofitt's quote with respect to a lighting upgrade from fluorescent bulbs to LED lighting fixtures for the association building. As a small business, we met Manitoba Hydro's incentive criteria, resulting in a 70% cost coverage, with an expected cost recovery savings in the first 3 years.

**Smukowich/Collins**

**THAT the Provincial Executive approve the retrofit lighting upgrade as proposed by Ecofitt and Manitoba Hydro incentive program.**

**Carried**

2. Audit request for proposals

The request for proposals (RFP) for Audit firms was completed. A detailed summary of the quotations received was provided, including recommendations of the top two firms, based on cost and expertise. The recommendations will be shared with boards as part of the November regional meeting.

3. Signing authorities

The upcoming trustee elections on October 24 will result in two of the association's signing authority positions being vacated. To ensure continuity with respect to the day-to-day operations, prior to the Executive authorizing new signatories, an interim additional signing officer is required.

**Martens/Wiebe**

**THAT Region 3 Director Lena Kublick be added to MSBA's 2018-2019 signing authorities, for both electronic funds and manual cheque processing.**

**Carried**

4. Whistle blower policy amendment

Administration will return to the Executive at its next meeting with the amended Whistleblower policy.

5. Executive meeting dates

The Executive reviewed a request for revisions to its scheduled meeting dates for the coming months. No changes were made at this time.

**5.0 FOR DISCUSSION**

1. 2019-2020 Preliminary MSBA Budget

Kelly Henderson, Manager of Finance and Administration provided an overview of the draft 2019-2020 MSBA budget and responded to questions.

2. Red River Valley & Turtle Mountain S.D.'s correspondence (in-camera)

**Martens/Collins**

**THAT the Provincial Executive move in-camera at 10:07 a.m. to discuss items 5.2 and 5.3**

**Carried**

**Nemeth/Smukowich**

**THAT the Provincial Executive move out of in-camera at 11:55 a.m.**

**Carried**

3. Information strategy (in-camera)

**6.0 INFORMATION REPORTS (Printed)**

a) Executive/Staff Activity Reports

- Executive Director, Josh Watt, ED Report & Strategic Priorities Update
- Past President, Floyd Martens

b) Correspondence (PRINTED)

c) Correspondence (EMAILED)

**7.0 DATE OF NEXT MEETING**

November 5, 2018, 9:00 a.m. MSBA Office

Alan thanked everyone for their participation and Lena moved to adjourn the meeting at 1:40 p.m.

/ak